

Calvary Church Vehicle Ministry Application

The desire of Calvary Church is to provide the safest and most secure environment for those entrusted to our ministry. Anyone who drives or intends to drive a Calvary vehicle, owned or rented, 40 miles or more round trip or more than two times per program year needs to apply for driver approval. This application is to be **fully completed** by those desiring to work with the Vehicle Ministry of Calvary Church.

At the end of this application there is a list of requirements that need to be met before this application can be approved. Please review the list, complete all the necessary steps and attach the necessary documents before handing in this application.

To keep information updated and accurate, some parts of this application will be reviewed every two years. You will also be required to turn in updated photocopies of your driver's license and proof of personal automobile insurance. If you are still active in the vehicle ministry two years after being approved, contact your ministry head regarding renewal.

By signing this application, all drivers agree to immediately notify the Director of Facility Services if and when their automobile insurance is terminated for any reason or driver's license is revoked, suspended or restricted in any manner. Under absolutely no circumstances may anyone operate one of Calvary Church's vehicles without valid personal automobile insurance or without a valid driver's license.

All information on this application will remain confidential.

Please Print

Section 1 - General Information

To be completed by ALL APPLICANTS

Name _____
First Middle Initial Last Maiden Name

Please read options below, check the box that applies to you, and fill out the form as instructed:

- Ministry Volunteer Applicant** – Persons who wish to be approved for driving with passengers WHO HAVE NOT filled out a Student Ministry Worker or Children's Ministry Application. **Please complete all 9 sections.**
- Student/Children's Applicant** – Persons who wish to be approved for driving with passengers and HAVE filled out a Student Ministry Worker or Children's Ministry Application. **Please complete sections 1, 7, 8 and 9.**
- Utility Applicant** – Persons who wish to be approved to drive cargo and utility vehicles ONLY. **Please complete sections 1, 3, 6, 7, 8, and 9.**
- Calvary Staff Member** – Staff members who wish to be approved to drive passenger and/or cargo vehicles. **Please complete sections 1, 7, 8, and 9.**

Today's Date _____ Home Phone _____ Day Time Phone _____

Cell Phone (if applicable) _____ Email Address (if applicable) _____

Street Address _____ City _____ State _____ Zip _____

Marital Status: Single Separated Divorced Widowed Engaged
 Married (Spouse's name _____)

Section 2 - Background Information

To be completed by Ministry Volunteer Applicants

Calvary Church Membership Status: Regular Attendee Member

In what areas have you served at Calvary Church? _____

How is Calvary Church ministering to you? _____

Please summarize your present spiritual walk _____

Section 3 - Health Information To be completed by Ministry Volunteer Applicants

Because of the nature of this ministry, it is essential that we ask the following health questions. Affirmative answers will not automatically disqualify you from ministry.

Do you have any communicable diseases, such as TB, Hepatitis B, AIDS, etc.? No Yes If yes, please explain _____

Do you have a medical condition that may endanger the passengers or cause them to be afraid?

No Yes If yes, please explain _____

Do you have any driving restrictions due to health reasons? No Yes If yes, please explain _____

Section 4 - Ministry Information To be completed by Ministry Volunteer Applicants

List any previous ministry experience _____

List all non-church related experience _____

List any spiritual gifts, training or other qualifications that have prepared you for work with the vehicle ministry _____

Why do you want to serve in the vehicle ministry? _____

When would you like to serve as a driver? Sunday a.m. Sunday p.m. Wednesday p.m. Saturday p.m.

No preference Summer only September-May Only Other _____

Section 5 - Personal References To be completed by Ministry Volunteer Applicants

List three references (not related to you) that you have known for at least one year and would have knowledge of your character. Out of the three references, please include one individual who attends Calvary Church (even if they haven't known you for one year). If a particular person led you to volunteer for the vehicle ministry, please use that individual for your Calvary attendee reference.

Calvary Reference:

Name _____ Involved in which Calvary Ministry? _____
Street Address _____ City _____ State _____ Zip _____
Day Time Phone Number _____ Relationship _____

Other References:

Name _____
Street Address _____ City _____ State _____ Zip _____
Day Time Phone Number _____ Relationship _____

Name _____
Street Address _____ City _____ State _____ Zip _____
Day Time Phone Number _____ Relationship _____

Section 6 - Personal History

To be completed by Ministry Volunteer Applicants

If any one of the questions in this section is answered yes, a Calvary Church staff member will contact you for further explanation. (You may use the lines at the bottom of this page if you need additional space.)

Have you ever been arrested, convicted, or pled guilty to a crime? No Yes If yes, please explain _____

Have you ever been accused of or had a verdict rendered against you in civil court in relation to any sexual molestation, abuse, or negligence of a minor? No Yes If yes, please explain _____

Is there any circumstance or pattern in your life that would make it inappropriate for you to serve with minors or would compromise the integrity of Calvary Church? No Yes If yes, please explain _____

Section 7 - Authorization for Criminal and Driving Records Check (Mandatory)

To be completed by ALL APPLICANTS

A criminal record check is mandatory for every individual who works with or plans to work with the vehicle ministry.

I hereby request and authorize the release of information which pertains to any convictions and driving records contained in law enforcement files or in any criminal file maintained on me whether local, state or national. I hereby release local, state and national enforcement agencies from any liability resulting from such disclosure.

Print Legal Name _____ Maiden Name and/or Aliases _____

Date of Birth _____ Place of Birth _____ Social Security # _____

Driver's License # and State _____ Endorsement Type _____

Personal Auto Insurance Company _____ Policy # _____

(A photocopy of your driver's license and proof of personal automobile insurance needs to be included with this application.)

How many, if any, points do you currently have on your driving record? 0 points on my record

Number of points on my record: _____ Unsure how many points are on my record

Note: As stated in the Calvary Church Vehicle Policy "Drivers must have no more than six points on their driving record and have had no accidents within the last 12 months for which they were responsible."

Signature _____ Today's Date _____

Note: A report concerning a crime related to assault, battery, abuse, or sexual misconduct will automatically disqualify the applicant from ministry with children or youth. Any other reported misdemeanor or felony will be discussed with you and may be grounds for denial of application to work with the vehicle ministry.

Application continues on the back page.

Extra Space for additional comments

Section 8 - Applicant's Statement

To be completed by ALL APPLICANTS

The information contained in this application is correct to the best of my knowledge. I authorize any references listed in this application to give Calvary Church any information (including opinions) that they may have regarding my character and fitness for ministry with children, students, and adults that I will come in contact with in the vehicle ministry. In consideration of the receipt and evaluation of this application by Calvary Church, I hereby release any individual, church youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually from any and all liability for damages of whatever kind or nature which may result at any time to me, my heirs, or my family on account of compliance or any attempt to comply with this authorization. **I waive any right that I may have to inspect any information provided about me by any person or organization in this application.**

By signing this application, all drivers agree to immediately notify the Director of Facility Services if and when their automobile insurance is terminated for any reason or driver's license is revoked, suspended or restricted in any manner. Under absolutely no circumstances may anyone operate one of Calvary Church's vehicles without valid personal automobile insurance or without a valid driver's license.

Should my application be accepted, I agree to refrain from unscriptural conduct in the performance of my services on behalf of Calvary Church.

I further state that I HAVE READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF AND SIGN THIS RELEASE AS MY OWN FREE ACT. This is a legally binding agreement that I have read and do understand.

Applicant's Signature _____ Date _____

Witness' Signature _____ Date _____

Please see below for additional information required.

Section 9 - Other Requirements

To be completed by ALL APPLICANTS

Before handing in this application, please read the Calvary Church Vehicle Policy

(Copies of the Vehicle Policy are available from the Facility Services Office.)

When handing in this application, please include:

- A photocopy of your driver's license
- A photocopy of proof of your personal automobile insurance
- A signed Vehicle Policy Acceptance Form. (Form is attached to the Vehicle Policy or is available from the Facility Services office.)

Place your completed application and all required documents in a SEALED envelope marked "Vehicle Ministry Application" and turn it into the Facility Services office (Room 134).

Thank you for your interest in being involved with the Vehicle Ministry.
We look forward to serving with you.

Office Use Only

Driver's Check _____ Background Check _____

Approved for Ministry _____

Items Included: Copy of driver's license Copy of proof of insurance Vehicle Policy Acceptance Form